



Privacy Notice

You may be aware that there are new regulations coming into force in May 2018 regarding Data Protection. This means that Reve Therapies have a duty to inform you of any personal information that we hold about you, why this information is taken, who has access to the information and how it is stored and used securely. This document has been compiled to explain this.

What Data will be collected if appropriate;

Your name, address, telephone number, email address, next of kin details, date of birth, GP details, medical history/details (including current medication) and a record of all treatments carried out by Reve Therapies.

For what purpose is the Data collected and used?

To enable Reve Therapies to be able to appropriately provide treatment to you. If appropriate and with your consent to contact your GP with regard to any findings that could need onward referral if outside of our remit of treatment. We may also use your contact details to provide you with appointment reminders as necessary via telephone, SMS or email.

Who will have access to the Data?

Reve Therapies solely has access to all data held.

AT NO POINT WILL ANY OF YOUR INFORMATION BE PASSED ON TO ANY OTHER THIRD PARTY

How will the Data be stored?

All information given is either encrypted and stored using the SOAP notes application or on paper records which are stored securely for the appropriate length of time as required by the IOC. Client telephone numbers and contact details may also be stored on Reve Therapies mobile phones/devices in client list which are password protected.

How long will the Data be stored?

In line with the legal requirements of holding medical data, your record is stored for 7 years (or in the case of a minor until that minor reaches the age of 25 years) from the date of last treatment by us.

Please note that your right to be forgotten cannot override the legal requirement to keep medical notes for this mandatory period.

When will the Data be destroyed?

All data will be destroyed after 7 years, or in the case of a minor once that minor reaches the age of 25 years.

Information Commissioners Office (ICO)

Reve Therapies is registered with the ICO

How to contact us if you wish to receive a copy of the data we hold for you

Email :revetherapies@gmail.com

Tel:07854544617

Post :Eskdale Cottage, 12 Locombe Place, Wotton under Edge, GL127HZ.